

# SWITCH KIT

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**FIRST NEIGHBOR BANK, N.A.**  
MEMBER FDIC

## **Switch today for a better banking experience!**

Making the move to First Neighbor Bank is as easy a 1, 2, 3. We are providing you this easy to use Switch Kit that will simplify the process for you. We want to welcome you to First Neighbor Bank, where we are sure you will find service above and beyond your expectations for all your banking needs – from a true community bank.

# 1

### **Open your new account.**

Apply online at [FirstNeighbor.com](http://FirstNeighbor.com) in minutes or visit your local branch to open your new First Neighbor Bank account(s).

# 2

### **Switch your direct deposits and automatic withdrawals.**

If you have any automatic transactions, use the provided forms to seamlessly switch them to First Neighbor Bank.

# 3

### **Close your old account.**

Fill out the provided form to close your old account. Make certain enough funds are available in your account to cover any automatic payments that may still need to be withdrawn. Any remaining account balance will be transferred to First Neighbor Bank.

**1-877-865-3361**

**[FirstNeighbor.com](http://FirstNeighbor.com)**



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## Direct Deposit Authorization

### Notification of Direct Deposit Authorization Change

Company or Employer:

Address:

City, State, Zip:

Phone Number:

Employee ID:

(if applicable)

Effective immediately, please discontinue sending my automatic direct deposit to

CHECKING ACCOUNT # with routing # and/or

SAVINGS ACCOUNT # with routing #

#### I authorize:

- Above entity to initiate deposit of my funds into the account(s) below.
- First Neighbor Bank, N.A. to credit entries to my account(s).
- This authorization to remain in effect until I have submitted written notice of change or cancellation.

Place an X next to your desired option.

☐

**Deposit entire amount to First Neighbor Bank, N.A. CHECKING**

Account #

Routing #

071109082

☐

**Deposit \$ to First Neighbor Bank, N.A. SAVINGS**

Account #

Routing #

071109082

**and the remainder to First Neighbor Bank, N.A. CHECKING**

Account #

Routing #

071109082

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:

You will use this form to authorize your employer, any retirement and pension funds, or any other agency to deposit your payment directly into your First Neighbor Bank, N.A. account. Use one form for each direct deposit.

### Direct Deposit Reminder

Make sure and remember all of the different types of direct deposits you have made on a regular basis. Here are common ones that you don't want to forget to have authorized.

**Payroll**

**Investments**

**Retirement Plans**

**Social Security**

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## Automatic Withdrawal Authorization

### Notification of Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

**Please change my automatic withdrawal from the following account:**

Financial Institution:

Account #

Bank Routing #

**Please make all future automatic withdrawals from the following account:**

Financial Institution:

First Neighbor Bank, N.A.

Account #

Bank Routing #

071109082

**Thank you very much.**

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

### Automatic Withdrawal Reminder

Use this list to help remember all of your automatic payments you need to transfer. Listed are some of the most common payments that are paid by automatic withdrawal.

**Home Mortgage**

**Utilities**

**Cable and Internet**

**Insurance**

**Credit Card**

**Auto Loans**

**Subscriptions**

**Investments**

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## Account Closure Authorization

### Notice of Account Closure Authorization

#### To Whom it May Concern:

Financial Institution:

Address:

City, State, Zip:

#### Please close my account:

Account Number:

Primary Owner:

Address:

City, State, Zip:

#### Please send the remaining balance for:

*Place an X next to your desired option.*

☐

Deposit directly to my new First Neighbor Bank, N.A. account.

Account #

Routing #

071109082

☐

Please forward me a check to my address listed below.

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:

### CONGRATULATIONS

That didn't take very long at all did it? With just a few name signatures and by submitting these forms, you've completed your switch to a true community bank. We can't wait to show you the difference your new local bank will make.

Welcome to our neighborhood!

Welcome to First Neighbor Bank!

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